



## Documentation needed for your Subordination request

The following documentation must be provided to Main Street Bank for subordination.

- A signed written request from our borrower to subordinate their mortgage with Main Street Bank.
- A copy of form 1003, the Uniform Residential Mortgage Application.
- A copy of form 1008, or a similar underwriting sheet.
- A copy of credit report.
- A copy of DU of LP findings (if applicable).
- Evidence of income. One month of consecutive paystubs evidencing year to date income, and the past two years of W-2 forms.
- A copy of the appraisal.
- A copy of the Commitment Letter for the new mortgage.
- Name and Address of new mortgage holder.
- Subordination fee is \$200.00. Payment must be included with all subordination requests.

Please send all documentation to:

Kayla McMaster  
Consumer Lending Manager  
NMLS# 1224658  
Main Street Bank – Loan Center  
508-460-4133  
[kmcmaster@bankmainstreet.com](mailto:kmcmaster@bankmainstreet.com)