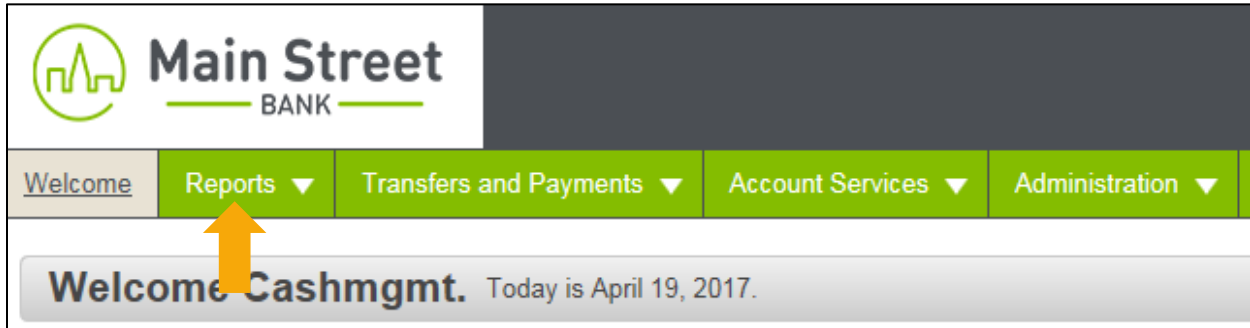


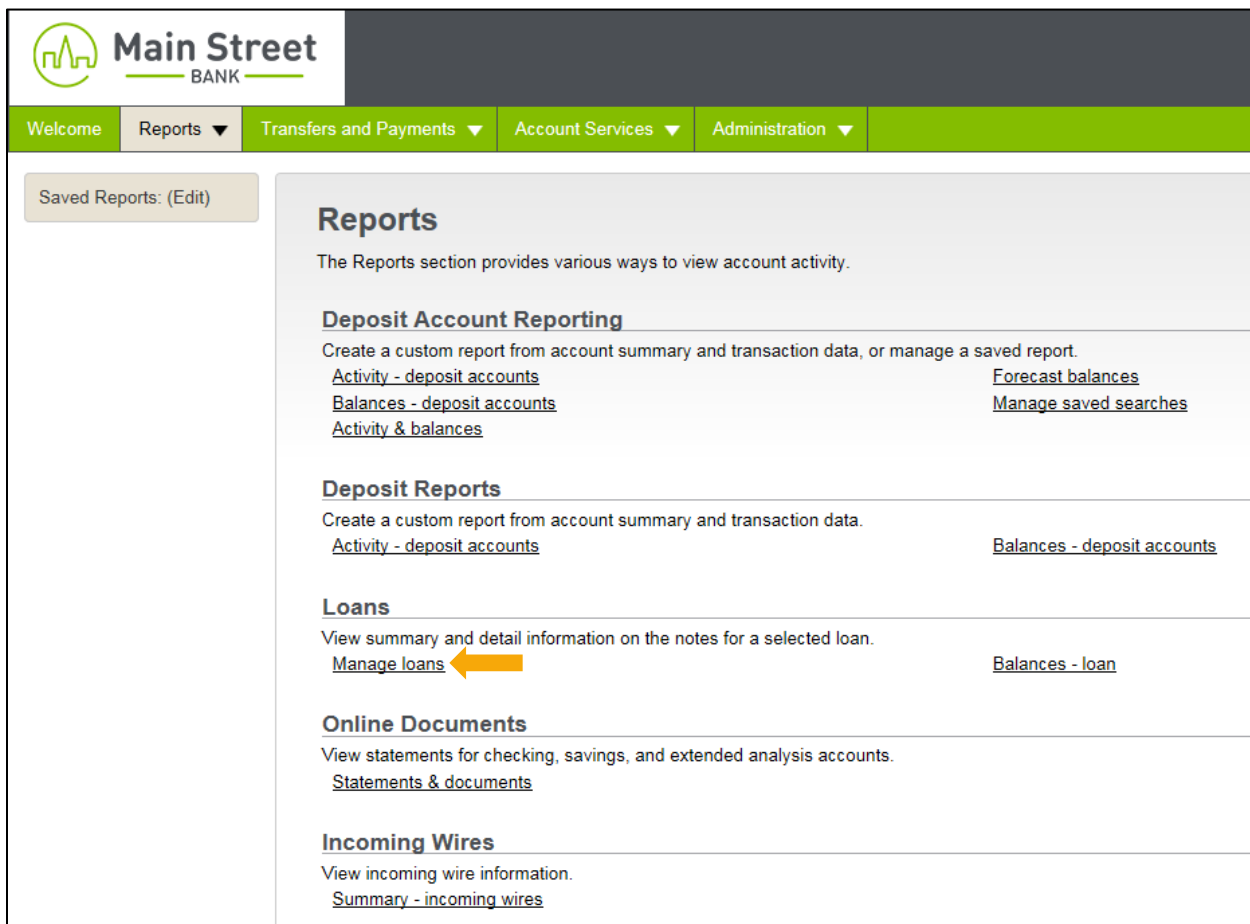


BUSINESS INTELLIGENCE ONLINE BANKING – HOW TO MAKE A LOAN PAYMENT

- Logon to Business Intelligence Online Banking
- Click on “**Reports.**”



- Click on “**Manage loans.**”



- Click the drop down box **“Actions”** and click on **“Make payment.”**

Test loan	*9310	211370752							
Test Loan	1010	211370752							
	1		\$0.00		\$0.00	2			Actions ▾
Test Loan	*7654	211370752							

Make payment
 Payment history
 Loan summary - notes
 Loan summary - commitments
 Loan activity report

There are no notes available for this loan.

- Select the account you are making the payment from, the amount, and the frequency. Click **“Continue.”**

Make Loan Payment

[Select a different note or loan action](#)

Loan Information

Loan account: 211370752 • 1010 • Test Loan
Note ID: 1

Payment Information

Next payment due: 07/20/2035
Amount due: \$0.00
As of 04/19/2017 10:11:10 AM (ET)

Pay from:

Payment amount: \$

Frequency:

* Please Note: If you need to make a principal payment to the loan, please contact Main Street Bank directly at 508-481-8300.



- Verify the accuracy of the information, click on “Pay now” to make the payment*.

Verify Payment

Loan Information

Loan account:	211370752 • 1010 • Test Loan
Note ID:	1

Payment Information

Next payment due:	07/20/2035
Amount due:	\$0.00 As of 04/19/2017 10:11:10 AM (ET)
From account:	Kim's Cafe - *9502
Payment amount:	\$1.00
Send on:	04/19/2017 (today)

To submit this request without transmitting, click [submit for approval](#).

* Please Note: Depending on your roles, you may require an additional user to approve the transaction.